



EMELY MARGRET NAULI HUTABARAT

SENIOR AUDITOR

PERSONAL PROFILE

I am a Senior Auditor with holistic knowledge in Audit and Internal Audit areas. I am also experienced in accounting risk management consulting, independent reviewer, IT Consultant

WORK EXPERIENCE

Internal Auditor

PT CRIF Lembaga Informasi Keuangan | July 2023 - present

- Helping the directors supervise and monitor operations
- Prepare a periodic audit plan
- Make analyses and assessments in the fields of finance, accounting, operations, and others by directly checking and analyzing documents
- Identify the possibility to improve and increase the efficiency of the use of resources and funds
- Provide suggestions for improvement and objective information from all activities examined
- Conduct audit fieldwork on every department

Senior Auditor

RSM Indonesia | April 2019 - July 2023

- Maintained audit working papers by filling them with some audit procedures.
- Document the result of the audit test and findings in an audit working paper.
- Evaluate the Client's Internal control
- Monitor the physical inventory process
- Complete all the audit procedures based on the nature of each account
- Verify some material financial transactions related to the client's assets and liabilities by comparing items to documentation
- Prepare an audit report based on the result of audit procedures that have been done by the auditor and issue an audit opinion
- Finalize audit results via written reports
- Audit Clients sector: Shipping, Hospital. Retail, Manufacturing, Financial Technology

Senior IT Consultant

RSM Indonesia | April 2019 - 2021

- Independent Reviewer/IT Audit
- Business Continuity Management
- IT Strategic Plan
- Implementation Assistance and Certification of ISO 9001 and 27001
- IT Project Management, Review, Governance
- Quality Assurance, Risk Management
- Enterprise Risk Management Transformation
- Internal Assurance
- Make a presentation to clients based on the result of the projects
- Conduct biweekly or weekly meetings to report the progress of the project

CONTACT ME AT

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🌐 Emely Margret Nauli
Hutabarat

☎ +62 85921094807

SKILLS SUMMARY

- Ability to work in a fast-paced environment to set deadlines
- Excellent oral and written correspondence with exceptional attention to detail
- Highly organized with a creative flair for project work
- Enthusiastic self-starter who contributes well to the team
- Fast Learner
- High Responsibility
- TOGAF Foundation Certified
- Audit and Financial expertise

LANGUAGE SKILLS:


📖 Bahasa Indonesia - Native

📖 English - Intermediate

📖 Korea - Advanced -
Yonsei University



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LANGUAGE SKILLS:

-  Bahasa Indonesia - Native
-  English - Intermediate
-  Korea - Advanced - Yonsei University - TOPIK Level 2

Purchasing Department Internship

Sinarmas MSIG | Jan 2019 - March 2019

- Ask quotation to vendor
- Negotiate the price to vendor
- Bidding (After received quotation from vendor, the next step is create RFX so that it can continue to make Purchase Order)

Governance Risk Control Consultant Internship

RSM Indonesia | July 2018 - August 2018

- Company valuation is recorded based on ACGS criteria
- Preparation of flowcharts and narratives of data storage cycles
- Assessment of GRC implementation refers to OCEG
- Analyze Document related to risk culture

EDUCATIONAL HISTORY

Atmajaya Catholic University, Jakarta

Bachelor of Accounting | June 2015 - February 2019

Studied accounting, ledger, financial reporting, management, economic business, taxation

Educational History

Underdog Baseball Atmajaya

- Training and learning the techniques and basic skill of baseball and softball

Faculty of Economic and Business Event Organization

- Participate as a treasurer to collect and manage all of the money for Faculty of Economic and Business Event Organizer
- Make an report cash in and out for all the transaction
- Participates as an fund staff to make and collect the money for Faculty of Economic and Business
- Finding sponsor to support event held by Faculty of Economic and Business

Certification

IT Sector

- TOGAF 9 Certification

language Sector

- TOPIK Level 2 Certification
- TOEFL Certification